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REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON D.C. 20210

Shirley F. Ebbesen Division of
Director Wage Determinations

Wage Determination No.: 2005-2537
Revision No.: 10
Date Of Revision: 06/17/2009

State: Vermont
Area: Vermont Statewide

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.73
01012 - Accounting Clerk II		15.43
01013 - Accounting Clerk III		17.33
01020 - Administrative Assistant		18.70
01040 - Court Reporter		14.80
01051 - Data Entry Operator I		13.08
01052 - Data Entry Operator II		14.27
01060 - Dispatcher, Motor Vehicle		17.45
01070 - Document Preparation Clerk		13.20
01090 - Duplicating Machine Operator		13.20
01111 - General Clerk I		14.54
01112 - General Clerk II		17.21
01113 - General Clerk III		19.27
01120 - Housing Referral Assistant		16.51
01141 - Messenger Courier		11.47
01191 - Order Clerk I		13.64
01192 - Order Clerk II		14.88
01261 - Personnel Assistant (Employment) I		14.96
01262 - Personnel Assistant (Employment) II		16.73
01263 - Personnel Assistant (Employment) III		18.65
01270 - Production Control Clerk		18.58
01280 - Receptionist		12.23
01290 - Rental Clerk		12.23
01300 - Scheduler, Maintenance		13.24
01311 - Secretary I		13.24
01312 - Secretary II		14.80
01313 - Secretary III		16.51
01320 - Service Order Dispatcher		15.86
01410 - Supply Technician		18.70
01420 - Survey Worker		12.53
01531 - Travel Clerk I		12.02
01532 - Travel Clerk II		13.10
01533 - Travel Clerk III		14.25
01611 - Word Processor I		11.40
01612 - Word Processor II		12.76
01613 - Word Processor III		14.22
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		16.55
05010 - Automotive Electrician		15.27
05040 - Automotive Glass Installer		14.63
05070 - Automotive Worker		14.63
05110 - Mobile Equipment Servicer		13.52
05130 - Motor Equipment Metal Mechanic		15.90
05160 - Motor Equipment Metal Worker		14.63

05190 - Motor Vehicle Mechanic	15.90
05220 - Motor Vehicle Mechanic Helper	12.88
05250 - Motor Vehicle Upholstery Worker	14.15
05280 - Motor Vehicle wrecker	14.63
05310 - Painter, Automotive	15.27
05340 - Radiator Repair Specialist	14.63
05370 - Tire Repairer	13.13
05400 - Transmission Repair Specialist	15.90
07000 - Food Preparation And Service Occupations	
07010 - Baker	12.21
07041 - Cook I	10.44
07042 - Cook II	13.00
07070 - Dishwasher	8.80
07130 - Food Service Worker	9.75
07210 - Meat Cutter	16.94
07260 - Waiter/waitress	10.77
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	14.40
09040 - Furniture Handler	11.52
09080 - Furniture Refinisher	14.66
09090 - Furniture Refinisher Helper	12.37
09110 - Furniture Repairer, Minor	13.59
09130 - Upholsterer	14.91
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	11.42
11060 - Elevator Operator	11.42
11090 - Gardener	14.19
11122 - Housekeeping Aide	11.44
11150 - Janitor	11.44
11210 - Laborer, Grounds Maintenance	12.68
11240 - Maid or Houseman	10.20
11260 - Pruner	11.78
11270 - Tractor Operator	14.18
11330 - Trail Maintenance Worker	12.68
11360 - Window Cleaner	12.18
12000 - Health Occupations	
12010 - Ambulance Driver	14.17
12011 - Breath Alcohol Technician	15.58
12012 - Certified Occupational Therapist Assistant	18.69
12015 - Certified Physical Therapist Assistant	19.62
12020 - Dental Assistant	16.31
12025 - Dental Hygienist	27.58
12030 - EKG Technician	23.62
12035 - Electroneurodiagnostic Technologist	23.62
12040 - Emergency Medical Technician	14.17
12071 - Licensed Practical Nurse I	14.72
12072 - Licensed Practical Nurse II	16.52
12073 - Licensed Practical Nurse III	18.61
12100 - Medical Assistant	14.62
12130 - Medical Laboratory Technician	14.81
12160 - Medical Record Clerk	13.93
12190 - Medical Record Technician	15.44
12195 - Medical Transcriptionist	14.28
12210 - Nuclear Medicine Technologist	34.28
12221 - Nursing Assistant I	10.97
12222 - Nursing Assistant II	11.71
12223 - Nursing Assistant III	12.78
12224 - Nursing Assistant IV	14.33
12235 - Optical Dispenser	18.51
12236 - Optical Technician	14.72
12250 - Pharmacy Technician	12.86
12280 - Phlebotomist	14.33
12305 - Radiologic Technologist	24.60

12311 - Registered Nurse I	20.83
12312 - Registered Nurse II	25.47
12313 - Registered Nurse II, Specialist	25.47
12314 - Registered Nurse III	30.81
12315 - Registered Nurse III, Anesthetist	30.81
12316 - Registered Nurse IV	36.37
12317 - Scheduler (Drug and Alcohol Testing)	19.30
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	17.25
13012 - Exhibits Specialist II	18.65
13013 - Exhibits Specialist III	22.83
13041 - Illustrator I	20.19
13042 - Illustrator II	23.61
13043 - Illustrator III	28.82
13047 - Librarian	20.66
13050 - Library Aide/Clerk	11.86
13054 - Library Information Technology Systems	18.26
Administrator	
13058 - Library Technician	13.04
13061 - Media Specialist I	13.29
13062 - Media Specialist II	14.78
13063 - Media Specialist III	16.58
13071 - Photographer I	16.33
13072 - Photographer II	19.09
13073 - Photographer III	25.14
13074 - Photographer IV	29.49
13075 - Photographer V	41.21
13110 - Video Teleconference Technician	14.34
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.90
14042 - Computer Operator II	17.78
14043 - Computer Operator III	19.83
14044 - Computer Operator IV	23.48
14045 - Computer Operator V	26.06
14071 - Computer Programmer I	(see 1,2) 20.80
14072 - Computer Programmer II	(see 1,2) 25.82
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	15.90
14160 - Personal Computer Support Technician	26.06
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	28.07
15020 - Aircrew Training Devices Instructor (Rated)	33.98
15030 - Air Crew Training Devices Instructor (Pilot)	40.44
15050 - Computer Based Training Specialist / Instructor	28.07
15060 - Educational Technologist	24.63
15070 - Flight Instructor (Pilot)	40.44
15080 - Graphic Artist	19.48
15090 - Technical Instructor	18.97
15095 - Technical Instructor/Course Developer	24.27
15110 - Test Proctor	15.31
15120 - Tutor	15.31
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	9.42
16030 - Counter Attendant	9.42
16040 - Dry Cleaner	12.71
16070 - Finisher, Flatwork, Machine	9.42
16090 - Presser, Hand	9.42
16110 - Presser, Machine, Drycleaning	9.42
16130 - Presser, Machine, Shirts	9.42

16160 - Presser, Machine, Wearing Apparel, Laundry	9.42
16190 - Sewing Machine Operator	11.71
16220 - Tailor	12.34
16250 - Washer, Machine	9.96
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	15.63
19040 - Tool And Die Maker	21.71
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	14.05
21030 - Material Coordinator	18.58
21040 - Material Expediter	18.58
21050 - Material Handling Laborer	11.70
21071 - Order Filler	11.38
21080 - Production Line Worker (Food Processing)	14.05
21110 - Shipping Packer	13.99
21130 - Shipping/Receiving Clerk	13.99
21140 - Store Worker I	12.39
21150 - Stock Clerk	15.44
21210 - Tools And Parts Attendant	14.05
21410 - Warehouse Specialist	14.05
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	22.50
23021 - Aircraft Mechanic I	21.66
23022 - Aircraft Mechanic II	22.72
23023 - Aircraft Mechanic III	23.35
23040 - Aircraft Mechanic Helper	17.55
23050 - Aircraft, Painter	20.78
23060 - Aircraft Servicer	19.30
23080 - Aircraft Worker	19.94
23110 - Appliance Mechanic	15.84
23120 - Bicycle Repairer	12.32
23125 - Cable Splicer	25.01
23130 - Carpenter, Maintenance	17.94
23140 - Carpet Layer	15.98
23160 - Electrician, Maintenance	18.79
23181 - Electronics Technician Maintenance I	21.59
23182 - Electronics Technician Maintenance II	23.57
23183 - Electronics Technician Maintenance III	25.41
23260 - Fabric Worker	18.59
23290 - Fire Alarm System Mechanic	18.56
23310 - Fire Extinguisher Repairer	16.47
23311 - Fuel Distribution System Mechanic	19.00
23312 - Fuel Distribution System Operator	16.76
23370 - General Maintenance Worker	15.72
23380 - Ground Support Equipment Mechanic	21.66
23381 - Ground Support Equipment Servicer	19.30
23382 - Ground Support Equipment Worker	19.94
23391 - Gunsmith I	16.47
23392 - Gunsmith II	18.15
23393 - Gunsmith III	19.75
23410 - Heating, Ventilation And Air-Conditioning Mechanic	19.64
23411 - Heating, Ventilation And Air Contditioning Mechanic (Research Facility)	20.41
23430 - Heavy Equipment Mechanic	19.11
23440 - Heavy Equipment Operator	17.36
23460 - Instrument Mechanic	19.75
23465 - Laboratory/Shelter Mechanic	18.94
23470 - Laborer	11.70
23510 - Locksmith	18.94
23530 - Machinery Maintenance Mechanic	19.08
23550 - Machinist, Maintenance	17.59
23580 - Maintenance Trades Helper	12.15

23591 - Metrology Technician I	19.75
23592 - Metrology Technician II	20.52
23593 - Metrology Technician III	21.29
23640 - Millwright	20.48
23710 - Office Appliance Repairer	19.90
23760 - Painter, Maintenance	15.23
23790 - Pipefitter, Maintenance	20.35
23810 - Plumber, Maintenance	19.49
23820 - Pneudraulic Systems Mechanic	19.75
23850 - Rigger	19.75
23870 - Scale Mechanic	18.15
23890 - Sheet-Metal Worker, Maintenance	16.90
23910 - Small Engine Mechanic	13.80
23931 - Telecommunications Mechanic I	21.40
23932 - Telecommunications Mechanic II	24.71
23950 - Telephone Lineman	25.04
23960 - welder, Combination, Maintenance	16.28
23965 - Well Driller	16.95
23970 - Woodcraft Worker	19.75
23980 - Woodworker	12.75
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	11.51
24580 - Child Care Center Clerk	14.35
24610 - Chore Aide	11.51
24620 - Family Readiness And Support Services Coordinator	14.81
24630 - Homemaker	15.94
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	17.92
25040 - Sewage Plant Operator	17.73
25070 - Stationary Engineer	17.92
25190 - Ventilation Equipment Tender	14.61
25210 - Water Treatment Plant Operator	17.73
27000 - Protective Service Occupations	
27004 - Alarm Monitor	16.68
27007 - Baggage Inspector	13.79
27008 - Corrections Officer	18.44
27010 - Court Security Officer	18.44
27030 - Detection Dog Handler	16.46
27040 - Detention Officer	18.44
27070 - Firefighter	16.38
27101 - Guard I	13.79
27102 - Guard II	16.46
27131 - Police Officer I	20.49
27132 - Police Officer II	22.78
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	12.72
28042 - Carnival Equipment Repairer	13.38
28043 - Carnival Equipment Worker	9.65
28210 - Gate Attendant/Gate Tender	13.35
28310 - Lifeguard	14.19
28350 - Park Attendant (Aide)	15.66
28510 - Recreation Aide/Health Facility Attendant	10.90
28515 - Recreation Specialist	15.88
28630 - Sports Official	12.47
28690 - Swimming Pool Operator	18.65
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	17.08
29020 - Hatch Tender	17.08
29030 - Line Handler	17.08
29041 - Stevedore I	16.29
29042 - Stevedore II	17.83
30000 - Technical Occupations	

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30010	- Air Traffic Control Specialist, Center (HFO)	(see 3)	35.15
30011	- Air Traffic Control Specialist, Station (HFO)	(see 3)	24.24
30012	- Air Traffic Control Specialist, Terminal (HFO)	(see 3)	26.69
30021	- Archeological Technician I		16.36
30022	- Archeological Technician II		17.39
30023	- Archeological Technician III		22.73
30030	- Cartographic Technician		24.09
30040	- Civil Engineering Technician		22.10
30061	- Drafter/CAD Operator I		17.03
30062	- Drafter/CAD Operator II		20.99
30063	- Drafter/CAD Operator III		22.68
30064	- Drafter/CAD Operator IV		25.23
30081	- Engineering Technician I		14.54
30082	- Engineering Technician II		16.89
30083	- Engineering Technician III		18.91
30084	- Engineering Technician IV		23.43
30085	- Engineering Technician V		28.65
30086	- Engineering Technician VI		34.68
30090	- Environmental Technician		17.06
30210	- Laboratory Technician		18.73
30240	- Mathematical Technician		25.23
30361	- Paralegal/Legal Assistant I		17.28
30362	- Paralegal/Legal Assistant II		23.65
30363	- Paralegal/Legal Assistant III		28.94
30364	- Paralegal/Legal Assistant IV		35.02
30390	- Photo-Optics Technician		25.99
30461	- Technical Writer I		20.02
30462	- Technical Writer II		24.50
30463	- Technical Writer III		29.62
30491	- Unexploded Ordnance (UXO) Technician I		22.34
30492	- Unexploded Ordnance (UXO) Technician II		27.03
30493	- Unexploded Ordnance (UXO) Technician III		32.40
30494	- Unexploded (UXO) Safety Escort		22.34
30495	- Unexploded (UXO) Sweep Personnel		22.34
30620	- Weather Observer, Combined Upper Air Or	(see 3)	19.59
Surface Programs			
30621	- Weather Observer, Senior	(see 3)	24.12
31000	- Transportation/Mobile Equipment Operation Occupations		
31020	- Bus Aide		10.52
31030	- Bus Driver		13.42
31043	- Driver Courier		13.88
31260	- Parking and Lot Attendant		10.17
31290	- Shuttle Bus Driver		14.74
31310	- Taxi Driver		10.97
31361	- Truckdriver, Light		14.74
31362	- Truckdriver, Medium		15.38
31363	- Truckdriver, Heavy		17.06
31364	- Truckdriver, Tractor-Trailer		17.06
99000	- Miscellaneous Occupations		
99030	- Cashier		9.29
99050	- Desk Clerk		11.29
99095	- Embalmer		23.74
99251	- Laboratory Animal Caretaker I		9.96
99252	- Laboratory Animal Caretaker II		10.57
99310	- Mortician		27.42
99410	- Pest Controller		16.73
99510	- Photofinishing Worker		13.13
99710	- Recycling Laborer		13.65
99711	- Recycling Specialist		15.56
99730	- Refuse Collector		12.69
99810	- Sales Clerk		12.57
99820	- School Crossing Guard		12.01
99830	- Survey Party Chief		19.19

99831 - Surveying Aide	12.71
99832 - Surveying Technician	17.44
99840 - Vending Machine Attendant	14.23
99841 - Vending Machine Repairer	16.19
99842 - Vending Machine Repairer Helper	14.23

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.35 per hour or \$134.00 per week or \$580.66 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years, 4 after 15 years, and 5 after 25 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer

programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

3) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives.

Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A link to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

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